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BUDGETARY AND FINANCE COMMITTEE
Thirty-ninth session
4-29 May 1992, Geneva
Item 1 of the provisional agenda of the Council

# OPENING OF THE SESSION AND ADOPTION OF THE AGENDA

## Provisional agenda and organization of work of the Budgetary and Finance Committee

## Note by the secretariat

1. In accordance with Governing Council decision 81/37, paragraph 4 (a), this document contains, in annexes I, II and III, respectively, the provisional agenda, the tentative schedule of work, and list of documents for the Budgetary and Finance Committee for the thirty-ninth session of the Governing Council. The session will begin at the United Nations Office at Geneva on Monday, 4 May 1992. For various reasons, the Bureau of the Governing Council has suggested that the closure of the session should be scheduled for Wednesday, 27 May 1992.

2. At its organizational meeting in February 1992, the Governing Council, in its decision 92/1, approved the provisional agenda for its thirty-ninth session and decided to allocate the following items to the Budgetary and Finance Committee:

7. United Nations Population Fund: financial, budgetary and administrative matters.

10. United Nations Development Programme: financial, budgetary and administrative matters:

(a) Annual review of the financial situation, 1991 (including trust funds);

(b) Revised budget estimates for 1992-1993;

(c) Audit reports and other matters;

(d) Status of management services;

(e) UNDP financial regulations: matters on which consensus has not yet been achieved.

3. In accordance with Governing Council decisions 86/53 and 92/1, the Budgetary and Finance Committee will also review the financial implications of draft decisions before the Council takes action thereon. Consequently, provision must be made for the Committee to review all documents having financial implications, including draft decisions formulated by the Drafting Group and the Standing Committee for Programme Matters, as well as other matters which the Council may wish to refer to under item 6 of the provisional agenda of the Committee. For the present, it is assumed that the following items, in total or in part, may be referred by the Council to the Budgetary and Finance Committee. Tentative provision has therefore been made for these items; they are included in annexes I, II and III to the present document:

(a) Item 3 Special programmes of assistance: Humanitarian programmes;

(b) Item 6 Programme planning: Matters relating to the programming cycles;

(c) Item 11 Other matters: The Commonwealth of Independent States: Ways of establishing a United Nations presence;

(d) Item 11 Other matters: Venue of sessions of the Governing Council.

4. Annex II, which contains the provisional schedule of work of the Budgetary and Finance Committee, should be considered indicative in nature so that the Committee may be in a position to take up items on a flexible basis. In particular, should it complete consideration of an item before the date indicated, it would move immediately to the next item on its work schedule.

5. In accordance with Governing Council decision 88/49 of 1 July 1988, the attention of members is drawn to the following General Assembly documents which relate to the subject of audit reports (agenda item 3 (c) of the Budgetary and Finance Committee), a limited quantity of which will be made available at the time of the thirty-ninth session:

(a) A/46/5/Add.1 Interim report of the Board of Auditors on the United Nations Development Programme for the first year of the biennium 1990-1991 (A/46/5/Add.1);

(b) A/46/510 Report of the Advisory Committee on Administrative and Budgetary Questions on the financial reports and audited financial statements and reports of the Board of Auditors.

6. Annex II provides the organization of work of the Budgetary and Finance Committee for the period 4 to 27 May 1992, on a weekly basis.

7. Annex III provides a list of all documentation that relates to the provisional agenda of the Budgetary and Finance Committee.

## Annex I

## PROVISIONAL AGENDA OF THE BUDGETARY AND FINANCE COMMITTEE

1. Opening of the session and election of the Rapporteur.

2. Adoption of the agenda and organization of work.

3. United Nations Development Programme: financial, budgetary and administrative matters:

   (a) Annual review of the financial situation, 1991 and matters relating to decision 91/44; a/

   (b) Revised budget estimates for 1992-1993 and matters relating to decision 91/46; b/

   (c) Audit reports and other matters. c/

4. United Nations Population Fund: financial, budgetary and administrative matters. d/

5. Other funds and programmes: financial, budgetary, and administrative matters. e/

6. Matters referred to the Budgetary and Finance Committee by the Governing Council. f/

7. Adoption of the report of the Budgetary and Finance Committee to the Governing Council.

## Notes

a/ Under this item, the Committee will have before it the report of the Administrator and an annex containing the report on net flow of contributions.

b/ Under this item, the Committee will have before it a report from the Administrator, and the report of ACABQ.

c/ Under this item, the Committee will have before it audit reports, the report on financial regulations: matters on which consensus has not yet been achieved, and a report on the status of management services.

d/ Under this item, the Committee will have before it the report on the annual financial review, and audit reports and a report from the ACABQ.

Notes (continued)

e/ Under this item, the Committee will have before it the report of the Administrator on the United Nations Volunteers programme.

f/ Under this item, the Committee will have before it the relevant reports provided to the plenary of the Governing Council.

Annex II

TENTATIVE SCHEDULE OF WORK OF THE BUDGETARY AND FINANCE COMMITTEE
AT THE THIRTY-NINTH SESSION OF THE GOVERNING COUNCIL

First week: 4 to 8 May 1992

| Time | Monday<br>4 May | Tuesday<br>5 May | Wednesday<br>6 May | Thursday<br>7 May | Friday<br>8 May |
|---|---|---|---|---|---|
| A.M. | | Audit reports and other matters (3 (c))<br>(i) Note by the Administrator (UNDP)<br>(ii) Note by the Administrator (Agencies)<br>(iii) Audited accounts and audit reports of executing agencies | Audit reports and other matters (3 (c)) (continued)<br>(iv) Status of management services<br>(v) Financial regulations: matters on which consensus not reached | UNFPA (Budgetary and Financial matters) (4)<br>(i) Annual review of the financial situation, 1991<br>(ii) Audit report of executing agencies | UNFPA (Budgetary and Financial matters) (4) (continued) |
| P.M. | Opening of session (1)<br>Election of Rapporteur (1)<br>Adoption of agenda and organization of work (2)<br>Annual review of the financial situation, 1991 (3 (a))<br>Statement by the Associate Administrator<br>(i) Report of the Administrator<br>(ii) Report on net flow of contributions | Continuation of item (3 (c)) above<br>(iv) Status of management services<br>(v) Financial regulations: matters on which consensus not reached | Informal consultations as required | UNFPA (Budgetary and Financial matters) (4) (continued) | |

Second week: 11 to 15 May 1992

| Time | Monday 11 May | Tuesday 12 May | Wednesday 13 May | Thursday 14 May | Friday 15 May |
|---|---|---|---|---|---|
| A.M. | Revised budget estimates for 1992-1993 (3 (b))<br>(i) Report of the Administrator<br>(ii) Report of the ACABQ | Revised budget estimates for 1992-1993 (3 (b)) (continued) | Matters referred to the Committee by the Council (6)<br>(i) Humanitarian programmes<br>(ii) Matters relating to the programming cycles;<br>(iii) CIS: ways of establishing a United Nations presence; | Informal consultations as required | Informal consultations as required |
| P.M. | Continuation of item (3 (b)) above | Continuation of item (3 (b)) above | Continuation of item (6) above | Informal consultations as required | Informal consultations as required |

Third week: 18 to 22 May 1992

| Time | Monday 18 May | Tuesday 19 May | Wednesday 20 May | Thursday 21 May | Friday 22 May |
|---|---|---|---|---|---|
| A.M. | Informal consultations as required | Matters referred to the Committee by the Council<br>(iv) Venue of Governing Council sessions | Informal consultations as required | Informal consultations as required | No meeting planned |
| P.M. | Informal consultations as required | Informal consultations as required | Informal consultations as required | Informal consultations as required | No meeting planned |

Fourth week: 25 to 27 May 1992

| Time | Monday 25 May | Tuesday 26 May | Wednesday 27 May |
|---|---|---|---|
| A.M. | Draft report and draft decisions | No meeting planned | No meeting planned |
| P.M. | Draft report and draft decisions | No meeting planned | No meeting planned |



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## Annex III

## LIST OF DOCUMENTS: BUDGETARY AND FINANCE COMMITTEE

| Provisional agenda item and title of document | Symbol |
|---|---|
| 1 and 2. Opening of the session and adoption of the agenda | |
| Provisional agenda and organization of work of the Budgetary and Finance Committee | DP/1992/BFC/L.1 |
| 3 (a). Annual review of the financial situation, 1991 | |
| Report of the Administrator | DP/1992/38 |
| Report of the Administrator: Addendum 1: net flow of contributions | DP/1992/38/Add.1 |
| 3 (b). Revised budget estimates for 1992-1993 | |
| Report of the Administrator | DP/1992/40 |
| Report of the Advisory Committee on Administrative and Budgetary Questions | DP/1992/39 |
| 3 (c). Audit reports and other matters | |
| Audit reports, report of the Administrator | DP/1992/41 |
| Audit reports, note by the Administrator | DP/1992/42 |
| Audit reports, note by the Administrator, addendum | DP/1992/42/Add.1 |
| Status of management services, report of the Administrator | DP/1992/43 |
| UNDP Financial Regulations: matters on which consensus not achieved at the thirty-seventh session, report of the Administrator | DP/1992/44 |
| 4. United Nations Population Fund (financial budgetary and administrative matters) | |
| Annual financial review, 1991 | DP/1992/32 |

| Provisional agenda item and title of document | Symbol |
|---|---|
| Audit reports | DP/1992/33 |
| Report of the Advisory Committee on Administrative and Budgetary Questions | DP/1992/34 |
| 5. Other funds and programmes | |
| United Nations Volunteers programme, report of the Administrator | DP/1992/37 and Add.1 |
| 6. Matters referred to the Budgetary and Finance Committee by the Governing Council | |
| UNDP Humanitarian Programme | DP/1992/19 |
| Matters relating to the programming cycles | DP/1992/22 |
| The Commonwealth of Independent States: ways of establishing a United Nations presence | DP/1992/51 |
| Venue of the sessions of the Governing Council | DP/1992/49 |

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